

Republic of the Philippines

Department of Education

REGION IV-A (CALABARZON) SCHOOLS DIVISION OF LUCENA CITY

25 January 2024

OFFICE MEMORANDUM

OSD-2024-007

NOTICE OF MANAGEMENT MEETING

To: Edenia O. Libranda-OIC-Assistant Schools Division Superintendent Benjie C. Rivera-Administrative Officer V Rochelle P. Tolentino-Administrative Officer IV-HRMO All Administrative Officers II

1. What: **Meeting with AOs II**

AGENDA: SALN, PDS and PRC License

2. When: January 26, 2024 (Friday, 3:00 p.m.-5:00 p.m.)

3. Where: Ground Floor LCTECC, SDO Lucena City

SUSAN DL. ORIBIANA

Schools Division Superintendent

PER/RPT



